

Application for Internship

**Please attach a copy of your resume with this application.*

Please complete and return to:
Human Resources
National Constitution Center
525 Arch Street, Independence Mall
Philadelphia, PA 19106

Phone: (215) 409-6761
Fax: (215) 409-6650
E-mail: volunteer@constitutioncenter.org
<http://www.constitutioncenter.org>

The National Constitution Center IS AN EQUAL OPPORTUNITY EMPLOYER COMPLYING WITH ALL APPLICABLE FEDERAL, STATE AND LOCAL LAWS.

Name (Dr., Mr., Ms., Miss., Mrs.) _____

Please print or type

Address _____

Home Phone () _____ Cell Phone () _____

Highest education achieved (Circle last) _____ High School: 9 10 11 12 College: 1 2 3 4 Graduate: 1 2 3 4

Name of High School, College, or University most recently attended: _____

Employer: _____ Most Recent Position: _____

Work Phone () _____ E-mail Address _____

Emergency Contact Name _____ Emergency Phone () _____

Please list your major or field of study, skills, hobbies, special training, or interests (do not list any information which reveals your race, color, religion, national origin, sex, age, disability or other protected status):

Areas of interest within the National Constitution Center:

Are you interning for school credit or to fill school related requirements? No Yes

If "Yes" how many hours do you need to fulfill? _____

What semester are you interested in? spring summer fall

Are there any other requirements you need to fill as part of this assignment? _____

In the table below, please indicate the most convenient days for you to volunteer, and specify A.M. or P.M.:

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday

Please list any previous volunteer, internships, or related experience (organization, dates of service, positions held):

References – Please list two people (not relatives) whom we may contact about you.

Name: _____ Relationship: _____

Address: _____ Telephone: _____

Name: _____ Relationship: _____

Address: _____ Telephone: _____

Have you ever been convicted of a crime, other than minor traffic offenses? No Yes

If “yes,” explain (A conviction will not necessarily disqualify you.):

How did you hear about the National Constitution Center Internship Program?

Is there any additional information you would like us to know in considering your application?

I understand that I am applying for a position as an unpaid intern at the National Constitution Center. I certify that the information provided in this application and any interview conducted on the basis of it, is true and correct. I understand that any false or incomplete information or omission may disqualify me for employment or be cause for my dismissal from employment.

Signature: _____ Date: _____

If under 18 years old, signature of parent or guardian: _____